

PARTNERSHIPS ADULT DAY CENTER

Minutes of Board of Directors Meeting

March 16, 2023

The meeting was called to order by Pat at 5:12 p.m.

MEMBERS PRESENT: Pat Gilmore, Shirley Pripstein, Patricia Vener-Saavedra, George Alexander, Diana Sarro; Jennifer Broschious;

APPROVAL OF THE MINUTES – Pat moved acceptance of the minutes of our last board meeting, which was February 16, 2023. Motion seconded by Jen. Without objection or discussion, minutes were approved as written. Shirley will send George a clean copy of the minutes for posting on the website.

DIRECTOR’S REPORT:

- Daily census. The average daily census for January and February was 6.3, which is low. In addition, February was a short month with a few holidays.
- Clients We have new client who intends to start in [unintelligible]. We have another new client probable to start in April.
- Staffing: Nothing new
- Student Outreach – Vicki has been contacting local schools to see if we can get student volunteer help. Last month she contacted Eli Whitney. They said no.
- Marketing Outreach - Dani & Lucille have been trying to get Channel 8 to do a program on adult day care centers. So far, no luck.
- Programming - Vicki has been in contact with Firefighters for a fire prevention program and with Dave from Hamden library who performs as a musician.
- CAADS Report – There are currently 38 members. They spent the last meeting discussing HB 6687. Shirley and Jennifer both filed written testimony in support. They will send a copy of their testimony to all board members.

Centers are encouraged to keep up social media activity. They saw a video on marketing, which is available on U-Tube. Vicki thought it was very worthwhile and should be seen by the entire board. She will send a link.

- Insurance – We do not have business interruption insurance.
- SFRS Grant - This is a state grant that Vicki applied for. The funds are specifically for adult day care centers that lost income due to Covid. Vicki and Marvin did the grant application. . CAADS said to leave the amount requested blank, and they followed that advice. The money has to be dispersed by June, so we should know soon whether we will be receiving any money.
- Plumbing Problem Update: The problem was finally taken care of by the 3rd plumber who came. Vicki saw what was causing the blockage and agrees that it was something that should not have been flushed down the toilet. Dan is asking to be reimbursed \$1275 for the cost of the plumbers. Vicki found the old lease, but did not have a chance to look at it to see what it said with regard to plumbing. She has it home. Shirley moved to table discussion of whether to pay Dan until she has an opportunity to review the lease and see whether it has any provision that is relevant to the issue. Motion passed unanimously.

PRESIDENT'S REPORT

- The Great Give – The Great Give is May 3rd & 4th. We all should send out an e-mail to friends and family reminding them of the event and asking them to keep Partnerships in mind. Pat will check with the Chamber of Commerce to see if we can do something with them regarding The Great Give.
- Media Opportunity – a reporter from the North haven television offered to do an interview of pat and Vicki. However, we have to come up with the questions we want the reporter to ask.

OLD BUSINESS

- Telephone System – there is still a problem with the telephone system. Line 2 rings at the nurse's desk. Line 1 does not roll to Line 2. If line 1 is not answered, it goes to Comcast's answering system. We want Line 1 to roll to line 2, where we have an internal answering machine that we can pick up the messages from. We have not been able to access the access the message that are left on the Comcast answering

service. Shirley said she will get Brian to come back and fix the problem. Pat has to be there when he comes because she understands the problem.

NEW BUSINESS

- Webinar on non-profit fundraising – On Wednesday March 22nd at 9:30 a.m there is a webinar on non-profit fundraising. Pat & Vicki will watch and record it. Pat will send a link so everyone can watch on U-Tube.
- Partnerships Credit Card – George asked if we had a Partnerships credit card that he could use to pay for the website. There are two fees that need to be paid: a domain fee of \$19.99 and a Website fee of \$191.88. George will donate the money, but he would like to use the Partnerships credit card. Shirley moved that George be allowed to use the credit card to pay these fees. Patricia seconded the motion. Motion passed unanimously with no discussion. George will call Vicki to get the number and expiration date and give Vicki a check for the amount.
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There being no further business, Shirley moved to adjourn the meeting at 6:17pm. Motion seconded by all.

Next meeting April 20, 2023 at 5:00 pm.

Respectfully submitted,

Shirley M. Pripstein,
Secretary