

# **PARTNERSHIPS ADULT DAY CENTER**

## **Minutes of Board of Directors Meeting**

**February 16, 2023**

The meeting was called to order by Pat at 12:50 p.m. after technical problems were resolved.

MEMBERS PRESENT: Pat Gilmore, Shirley Pripstein, Patricia Vener-Saavedra, George Alexander, Diana Sarro; Jennifer Broschious; Dan Skibitcky (present at the start of the meeting but had to leave).

APPROVAL OF THE MINUTES – Patricia moved acceptance of the minutes of our last board meeting, which was December 15, 2022. Motion seconded by Dan. Without objection or discussion, minutes were approved as written. Shirley will send George a clean copy of the minutes for posting on the website.

### DIRECTOR'S REPORT:

- Daily census.The average daily census for January was 6.5, which is low. There were many absences during the month due to hospitalizations.
- Financial Report: The total income for the month was \$12,802. The total expenses for the month were approximately \$16,000, leaving a deficit of \$4,000. There is \$22,000 in the checkbook.
- Staffing: Ellen is back, but has been diagnosed with macular degeneration. She will be in when she can.
- Insurance – We get our insurance from United Insurance Group in Milford, which Vicki says is terrific. Our rates have gone down.
- Christmas Gifts – Liz Leonardo put Partnerships on her church's Christmas list. All our clients got a \$25 gift card.
- Outreach – Vicki got 10 minutes to do a presentation on Partnerships at Mt. Carmel Church. The audience was small, mostly elderly, and she got no questions (as

opposed to the response to Keefe Center and Columbus House, which were on the same program).

- Donor Outreach – Vicki met with a representative of Affleck. She is hoping they will agree to paint.
- Volunteer Outreach –
  - Vicki met with Hamden Day School to ask about student volunteers. Her request was denied. They apparently don't have a volunteer program for students.
  - Vicki also reached out to Eli Whitney Technical School. She is waiting to hear back from them.
- Other – Quinnipiac Valley Health district did an inspection. We got a 100.
- Storage Issue – We are running into a problem of lack of file storage space. We have to save files for 7-10 years. Vicki is looking for Dan to provide for off-site storage. The room off the main room can't be used for storage because it listed as part of our usable space.
- Plumbing Problem - Last week Thursday water started coming up like a fountain from the drain in the floor in the bathroom. Pollution Control came out and said the problem was not in the street. Dan called Jake the Snake Plumbing. We had to close on Friday because by 9:00 pm. Thursday the problem had not been resolved. The drains were at least partially unclogged on Friday and we opened on Monday. Monday was fine, but the problem recurred on Tuesday. Jake the Snake Plumbing charged \$400, which Dan paid, but Dan expects to be reimbursed. There is some hard object trapped in the pipe, and Dan thinks it is our fault; that something inappropriate was flushed down the toilet. Jake the Snake does not have the necessary equipment. Dan is working on getting someone else. The board instructed Vicki not to repay Dan until we can locate a copy of the last lease, which was written by an attorney who was then on our board of directors. His name was David Spinner. Shirley looked up contact information for him and will see if he has a copy of the lease. Vicki will also look to see if she can find a file copy. .

CAADS Report – There was no CAADS report.

## PRESIDENT’S REPORT

- Meeting Time – Pat wants to change the meeting time to evenings so we be better able to attract younger board members who are at work during the day. She preferred changing to Wednesday because she works on Thursday evening, but Shirley can’t do Wednesday because she works Monday, Tuesday and Wednesday. Pat said she will work out a schedule change for herself and next meeting will be Thursday March 16 at 5:00 pm.
- Meeting in Person – Pat again stated that she would like to resume meeting in person. Patricia vehemently objected. A hybrid meeting needs a technical device known as an Owl which Shirley thinks costs \$1000. Her synagogue has one, as does her office. Diana suggested borrowing one. Shirley and Patricia will ask at their synagogue.
- The Great Give – Pat will put The Great Give information on our Facebook page. We have only 150 or so followers, so she will also utilize the Chamber of Commerce.
- Legislation - There is a bill in legislature to increase funding for the state pay clients. Shirley was able to find it on the general assembly website. It is HB 6677, An Act Concerning Adult Day Care Centers. It is raised for a hearing by the Committee on Aging on February 21 at 11:00 a.m. Shirley and Jennifer will submit written testimony in support of the bill. Diana will contact Andre to see if he is aware of it.

Shirley moved to adjourn the meeting at 2:00 pm. Motion seconded by Diana. Meeting adjourned. Next meeting March 16, 2023 at 5:00 pm.

Respectfully submitted,

Shirley M. Pripstein,  
Secretary