

PARTNERSHIPS ADULT DAY CENTER

Minutes of Board of Directors Meeting

August 18, 2022

The meeting was called to order by Pat at 12:35 pm.

Members Present: Pat Gilmore, Shirley Pripstein, Janet Emanuel, Sandra Kops, Patricia Vener-Saavedra, Jenifer Brosious, Diana Sarro.

Members Absent: Dan Skibitcky, George Alexander , Marvin Arotsky

Approval of Minutes: Patricia moved acceptance of the minutes of the July Meeting. Motion was seconded by Janet. There was no discussion. The minutes were approved unanimously.

Director's Report

- There was a discussion about who did and who did not receive the director's report, which was sent out via the Partnerships board messaging system set up by George. Conclusion: George needs to add Sandra Kops, remove Liz Leonardo
- There was no other discussion about the director's report because Vicki was not present.

CAADS Report

- There was a discussion about what to do to increase our chances – and the chances of all adult day care centers – of receiving some of the additional federal money that will be distributed by the State of Connecticut. There was a general feeling that it would be appropriate to approach our state representative, but we don't know who that is. There were no volunteers.

OLD BUSINESS

Budget- There was a discussion as to where we are with the budget. Re the July meeting minutes, the budget committee was supposed to meet again to finalize a budget because the numbers did not add up. The committee has not met. However, Diana took what we had and tweaked it a bit for a grant proposal.

Janet moved that the most recent budget be sent to everyone by August 25th, that we take an on line vote so that we have a temporary budget in place, and take a final vote at the next meeting. The motion was not seconded.

Shirley pointed out the motion was too vague in that it did not say whose responsibility it would be to send out a new budget, and that if we were depending on Vicki to do it, it most likely would not happen by the 25th given her personal situation. There was also a question as to which proposed budget was the most recent.

Shirley also pointed out that the issue with the proposed budget was not with the expenses, but with the fact that the projected income dependent on increasing our daily average by two persons per week.

Pat said let's forget about the motion: that Diana will send what she has to Pat, and Pat will contact Vicki and Marvin and get to the bottom of it and send something out.

The motion was amended to read that a proposed budget would be sent out by Pat by August 25th, that we would have an on line vote, and take a vote at the next meeting. Amended motion seconded by Pat. Motion passed unanimously.

Quality Assurance – Vicki and Diana worked on it and produced something. It has already been sent out to the participants and the caregivers. Diana will send a copy to the Board of Directors.

Visual Presentation (Video) – Pat said that Partnerships needed a visual presentation – something that could be shown on a laptop or put up on our website. Vicki is looking to work with Quinncipiac to get their students to produce something. CAADS is also producing something. The point was made that we could

use what CAADS produced and modify it to make it personal to us. Janet thought there would not be a copyright problem because the point of the what CAADS was doing was to produce something all the adult day care centers could use. Daina also thought there would be no problem.

Alzheimer's Walk

- The Alzheimer's walk is Sept. 25th. The cost of a booth is \$1500. If we want to have a booth, we need:
 - Canopy tent
 - Table
 - Banner
 - Give-away
 - Pamphlets
- Shirley said that before we begin to discuss the specifics of what we need and whether we want to spend the money, we need to see if we have two people we can be there. Pat and Shirley volunteered.
- Shirley and Pat did the last Alzheimer's walk prior to Covid and both said it was a waste; that we needed a booth and they thought it was worth the money. Also, Diana said that we had a grant for marketing, and we needed to spend the money for marketing.
- Shirley said she priced canopy tents for her job and the cost of a canopy tent is \$1500. Pat said she thought we could get one for free, or for much less, either 8 x8 or 12 x12, from Ocean State Job Lot. Patricia said she thought she had one we could borrow.
- Shirley said we also need give aways – pens or candy or something – to attract people to the tent. Diana said we should also get the name and address of everyone who stopped by the booth.

- At this point, Pat said we were getting too much into detail, that we needed a subcommittee. She appointed Shirley, herself and Jen, and made Shirley chair of the subcommittee.
- Recognition of Liz Leonardo – Pat said she had called Liz to see why Liz resigned from the board. Pat point out that Liz was a long time board member and she though that we should recognize her in some way. Pat suggested purchase of a plant or a git certificate to the Fat Robin. Jennifer agreed that we should do something for Liz, and suggested that we take her out to lunch instead – at a place with outdoor seating because some of us are still squeamish about indoor dining. Two places with outdoor seating were suggested
 - Café Amici in Hamden
 - Bellini's in North Haven
- Diana will be here on Saturday Sept. 12th, so that will be the day.

Recognition of gift from Jennifer's mother - Jen's mother gave Partnerships a gift. Pat said we should do something to recognize it. Jen suggested a scrabble board. There were no other suggestions.

Go Fund Me – Pat said she had been thinking about the idea of setting up a Go Fund Me page for Partnerships. They take a cut. It was pointed out that The Great Give also takes a cut, 2 to 3%, but that the money we raise more than covers it. There was a discussion about the pros and cons of setting something up through Facebook or through our web page versus Go Fund Me. Diana said that with Go Fund Me, one had to state a goal, and if the goal was not reached by a designated date, any money donated had to be returned. No one thought we should pursue Go Fund Me. No motion was made. Pat said she would not pursue the idea.

A new competitor – Golden Gate Adult Day Center, a new medical model adult day center, has opened in Hamden. They are advertising free adult day care. We all wondered how they could do that. They are a non-profit, but they are not

completely independent. They are sponsored by the South East Asian community in the Greater New Haven area. It could be that they are taking only state pay clients. We would all like to know more. There was a discussion as to how we could get more information. Ideas: (1) we could send Vicki over to check the place out; or (2) one of us should go over pretending that we were looking to place a loved one. Shirley pointed out that was not an either/or situation; that we could do both. However, there were no volunteers.

Janet mover that we adjourn. Motion seconded by Shirley. Without objection, meeting was adjourned at 2:00 pm.

Next Meeting is Thursday September 15 at 12:30 pm. Meeting will be in person at Partnerships for those who feel comfortable attending. Those who do not feel comfortable attending in person will have zoom access.