

Partnerships Adult Day Center
Minutes of Open Board of Directors Meeting
March 17, 2022

1. Roll Call – Sandy Kops, George Alexander, Diana Sorro, Dan Skibicky, Jennifer Brosious, Pat Gilmore, Liz Leonardo, Janet Emanuel, Patricia Vener-Saavedra, Vicki Crocco present
2. Minutes of February 24, 2022 Executive Meeting minutes approved as submitted.
Minutes of February 17th open board meeting we're already approved
3. Director's Report- see Vicki Crocco director's report file
 - a. Client Census - February was a small gain to an average census of 7.8/day
 - i. New client from North Carolina still pending, potential home care client
 - ii. No clients have yet dropped out because of the rate increase
 - b. Financial – consistently running \$3000 to \$4000 in the red
 - i. Pat will meet with Vicki to rough out new budget considerations ahead of time to prepare for June 1 budget construction meeting.
 - ii. Supply budget needs to be increased
 - iii. CBDG – filed for increase to \$13,350; \$7500 for RN
 - c. **Outreach to QU:** a student business is interested in supporting small NP businesses that can't afford advertising. waiting to hear back from him
 - d. Operations Details –
 - i. outreach to painters, so far too expensive
 - ii. several repair and update issues outlined our urgent
 - e. **AOA grant appeal** - scheduled with Mary Margaret Mandel and Pat Gilmore
 - f. **Staff Annual Reviews**
 - i. Lucille will be reviewed when Shirley is back
 - ii. Staff will be completed by the end of March
4. CAADS Report – Janet
 - a. Currently 37 members
 - b. Homecare Reimbursement will be increased on March 14th from \$74.74 to \$81.25 retroactive to July 1, 2021
 - c. A peer review training video and a ADC promotion will be available to all centers soon. We can use the promotional video for marketing.
 - d. **A bill has been raised in the Aging Committee of the legislature to make ADCs part of CT Medicare**
 - e. Lucille will be our representative for doing peer review of other centers
5. Old Business
 - a. Board & Staff Bios and images –
 - i. Janet/George - images and bios still incomplete
 - ii. The website is active under leadership – staff photo & bio there

6. New Business

- a. **On-line Voting** – George creating polling on our website that will allow secure, recorded voting for issues that have already been discussed
 - i. Site is password protected
 - ii. Motion and yes no abstain options will be available
 - iii. Only one vote will register, immediate tally of total votes and percentage will show
 - iv. The data are permanently maintained on the website
 - v. **George will provide passwords & motion for wording of changes in the bylaws will be at our next executive meeting**

b. Painting of Center

- i. Jennifer - Ray Pagliaro at Grand Paint can get paint donated, will send samples to Vicki or try to match a paint sample she provides
- ii. Ray Sola with GP happily sent his in laws to Partnerships because of Jennifer's mention. They appreciated it and may be able to provide the work to do the painting.
- iii. Pat and Jennifer will coordinate paint and painting – entire center

c. Promotions Planning

- i. The Great Give – Diana – May 4-5, 2022 Community Foundation provides it - important for visibility in the community
 - 1. **All board members** need to reach out to their friends and contacts during the allotted time **[April 25th through May 5th]**
 - 2. **Diana** will put together the **link** and **sample messages** to use in email and social media encouraging people to donate and have their donations matched!
 - 3. **Can be linked on our website as well –**
 - 4. **Sandy** suggests **Constant Comment** to begin to create a database -particularly for email – **Pat** will investigate for us
 - 5. **Mail Chimp** may also be a way to monitor our emails and who received and who opened messages
- ii. **Round-Up for Partnerships** - Aiming for June
 - 1. Janet reminds it is a way to have our flyer and visibility in several very close by businesses like Whitneyville Market
 - 2. Jennifer says ShopRite on Dixwell does a Checks for Businesses Roundup.
 - 3. Janet will send 'tear-off' poster to **Liz & Pat**

Connex Credit Union – Coins for Change - Pat will contact –

7. Adjourn to EXECUTIVE Session

Next MONTHLY meeting date: **April 21, Time: 12:30 On Zoom**

<https://savechildren.zoom.us/j/97370223131?pwd=N2FONStmOTBUZGVXM0s2M0p6VHhZQT09> Meeting ID: 973 7022 3131 Password: 003196

SPECIAL EXECUTIVE Meeting, March 24, 12:30pm on Zoom

<https://us06web.zoom.us/j/7665434101?pwd=WUIUQ09NcjdKZHYvamhpWGZyR0F3UT09> Meeting ID: 766 543 4101 Passcode: 737326