

Partnerships Adult Day Center
Open Board of Directors Meeting Minutes
April 21, 2022, at 12:30 p.m.

1. The meeting was called to order at 12:30pm by President Janet Emanuel
2. Roll call – Shirley Pripstein, Dan Skibitcky, Pat Gilmore, Patricia Vener-Saavedra, Jennifer Brosious, George Alexander, Liz Leonardo, Sandy Kops, Janet Emanuel were present Diana Sarro and Marvin Arotsky absent
3. Approval of Minutes of March 17, 2022 Monthly BOD Meeting minutes: Motion Sandy Kops, Second Liz Leonardo – accepted with one abstention – Patricia will send typos for correction.
4. Condolences were expressed to Jennifer on the passing of her mother and designation of Partnerships as a place of remembrance.
5. Director's Report- Vicki Crocco summary - see attached documents
 - a. Client Census – remains steady at average daily 7.6 clients
 - b. Financials & Program Details
 - i. Retroactive state pay increase has been received
 - ii. No clients have dropped out due to our recent rate increase
 - iii. **Transfer needed in budget to accommodate imbalance in supplies. Vicki will send us specifics, Marvin will manage it.**
 - iv. Governor passed a bill that transportation will be free April through July of the year due to the hardships of the pandemic.
 - c. Staff Annual Reviews – staff reviews completed; Lucille will be reviewed by Vicki, Janet & Shirley before the end of the month
 - i. Ellen will have knee surgery and be out for about a month
 - ii. Interns and QU volunteers will complete in May
 - iii. Isabell will be able to pick up extra hour and will complete CPR
 - d. Trophy received for the winning Park-Rec Team
 - i. Liz's sons in photo they have been coaching the team representing Partnerships since her mother passed.
 - ii. Good opportunity to post – on web, in Hamden & North Haven Senior Center Newsletters
 - e. **Postings** for Hamden Adult Ed – **Liz, Vicki, Shirley will coordinate**
 - i. opportunity to create a course for community interaction – late spring early summer deadline for fall listing -
 - ii. Suggestion – Maria Tomasetti from Alzheimer's Association
 - f. **An incident** was reported involving intern Jocelyn Ford and client Mark Gold.
 - i. Jocelyn claimed unwanted 'sexual harassment' in the form of uncomfortable statements and a touch on the back
 - ii. She had been "trained" both at QU and by Vicki on the nature of client mental/emotional/social capabilities and interactions that might occur

- iii. The complaint was filed with her QU advisor, Jim Buccini, and is being followed up. Shirley and Vicki will discuss next steps today.
 - iv. We will update our formal training, hardcopy materials on client interaction and harassment for staff, interns and volunteers and create an appropriate release to be signed.
 - v. **Shirley will create appropriate legal wording after consulting**
 - g. **Special thanks** to Sandy for blueberries and Patricia for puzzles!!!!
6. **Awe**— Membership is down to only 35 ADCs from 48 pre-COVID
- a. Legislature not highly likely to act on further rate changes in Home Care.
7. **Old Business**
- a. **The Great Give** is May 4-5, 2022 The Community Foundation of Greater New Haven (CFGNH) and Griswold Home Health will match unique donations Diana sent the links and sample messages for email and social media. Use the opportunity to your greatest possible extent as easy donation vehicle.
 - b. **Board & Staff Listings** – George has the basic format and postings ready online – Janet has not completed sending photos & bio
 - i. Vicki please send candid photos that include staff
 - ii. Please check in with George to update our contact listing sheet
 - c. **On-line Voting** – George Thank you for completing setup we can now use it for issues that do not require a full meeting to decide
 - d. **Round-Up for Partnerships** – June is brain health month & would be good time –
 - i. **Janet** will get info on how-to
 - ii. Please begin to ask local businesses about participating
 - e. **Connix** – Jars for Change –
 - i. **Liz** said information recently in the Advisor
 - ii. **Patricia** will inquire
 - f. **Painting Center**
 - i. Donation of Work and/or paint Pat will follow up and as soon as we have information on availability and cost we will schedule
8. **New Business**
- a. None presented
9. Adjourned Shirley/ Liz 1:32pm

Next MONTHLY meeting date: **May 19, Time: 12:30 On Zoom**

<https://savechildren.zoom.us/j/97370223131?pwd=N2FONStmOTBUZGVXM0s2M0p6VHhZQT09> Meeting ID: 973 7022 3131 Password: 003196

SPECIAL EXECUTIVE Meeting, TBD

<https://us06web.zoom.us/j/7665434101?pwd=WUIUQ09NcjdKZHYvamhpWGZyR0F3UT09> Meeting ID: 766 543 4101 Passcode: 737326