

Partnerships Adult Day Center Annual Board of Directors Meeting Agenda

August 12, 2021 12:32 p.m.

1. Roll Call - Janet Emanuel, Patricia C Vener-Saavedra, Diana Sarro, Pat Burke, Shirley Pripstein, George, Alexander, Liz Leonardo
2. Approval of Minutes - approved as sent
3. Executive Director's Report – Vicki Crocco
 - a. Covid Issues - Lucille - daughter has Covid. Took rapid test and regular test both negative. Second regular test also negative.
 - b. Census/Client potentials is a little down from last month by about 1 per day bringing us down to 8 per day but one person will be coming 1 more day, and a new person 1 day
 - c. Staff Issues –
 - c.i. Ellen Epstein - new Rec person. Seems well suited. 2 to 3 days a week. Has supplies. Thanks to Liz who comes in to volunteer with rec tasks. Pat comes in 1 day a week to do activities and 2 days a week with Janet to do PR prep
 - c.ii. CNAs - misunderstanding with one CNA who is no longer viable. Calling other centers to find out where we can get CNAs - is there a pool? Maddie is planning on returning Oct 4 M-R. QU student will work on F through school year. Maddie can come in day of Peer Review but not sure. But date in Aug uncertain (30th or 31st). Paul Davis gives 1 to 2 days per week. Most days we have 2 nurses which inc. \$
 - d. Finances –
 - d.i. 2020/2021 annual report - First June/July - More nurses on dailies instead CNAs caused higher payroll. See documentation elsewhere. 44,000.00 balance approx (because of recent grant income).
 - d.ii. 2021/2022 Budget - another personal property tax bill came in. \$124.00 Shirley moves that Vicki pays tax bill at once Yay: Patricia, Shirley; Nay: Diana Janet Pat George Liz. Note: "Vicki is doing what the board voted for." George will call assessors office to find out what is going on. CBG final payment has not yet been rec'd (about \$7000.00). We might get eight meals from Andrei Brell head of Juniper House (and on board of CAADS) Meals on Wheels. Davenport Dunbar Food Pantry might donate some surplus foodstuffs.
 - d.iii. Nurses cost more (by about \$6.00 to \$10.00 per hour). So is there a way to find a pool of per diem. Vicki and Lucille will contact other centers by end of tomorrow. Pat offers to make some calls. Diana suggests Vicki should be the one who calls because she is the one who needs relationships with our peers. George suggests calling on VNA in Hamden (working out of Miller Senior Center).
4. Nurse's Report – Lucille Alouah

- a. In Service trainings - All are completed. Maddie has some to do at home. Also, Walgreens will come in Sept for group shot clinic. Lucille has call into President of CAADS and her own private doctor because, of discrepancy rules of bacitracin use. Dawn is concerned a doctor's order is necessary. But other places (e.g., schools) don't require that. But that could be because they have a pre-existing doctor's plan for a whole school or a school district that parents opt-in.

5. Old Business

a. Grants update

a.i. Diana – CFGNH* particulars - Grant 2 years 25,000 first year 15,000 second year. Should increase our census and exposure in the community. Administrative support to support Vicki with staff so she can go out and reach out to community. Sept 15th Planning 10 am meeting. We will need pre-meeting agenda from Gina beforehand.

a.ii. Shirley – PPP Forgiveness - Needs info from Vicki: Must be filled out online with supporting documentation at the same time. Date \$ rec'd, documentation of salary paid for 24 weeks after reception of funds. Vicki is waiting for that documentation.

- b. Documentation for Peer Review - Janet and others are going through that but there are gaps. By-Laws, Handbook, and other staff and new client handouts. Janet moves that by-laws be amended that the minutes and agenda be sent out minimum of 1 week prior to the monthly meeting. Yay: Diana, Janet, George, Shirley, Liz, Pat, Patricia. Nay: none.
- c. Staff Acknowledgment Fund - established. Shirley wonders if this fund looks like tax avoiding. Janet says the tax would be pre-paid even though it shows on employees salary.
- d. Request for action on pending projects – George – Some of these should go into the strategic plan and some should be dismissed as no longer imperative or even necessary. Janet wants accountability for tasks people volunteer to do.

6. New Business –

- a. Diana – Food through Juniper House - discussed above.
- b. Shirley - Advocacy - Janet wants Shirley to take on this role for Partnerships. Shirley will take on something limited. Here we are talking about medicaid funding. State has a priority to keep people out of nursing homes. First tier considers income not assets and state will consider CNA at person's home. But it can also pay for adult day care but with different rules. ADC can only be authorized by Area Agency on aging not MD. Andrei Brel, President of Juniper Healthcare, proposes that others should be able to make the referral. There is a bill but Shirley hasn't seen it and she doesn't know who is sponsoring it. We need someone in Human Services Committee. Legislative Session does not re-open until January.

7. Next meeting date: September 9, **Time: 12:30** On Zoom

8. Strategic Planning Meeting 15 September **Time: 10:00** On Zoom

Join Zoom Meeting

<https://savechildren.zoom.us/j/97370223131?pwd=N2FONStmOTBUZGVXM0s2M0p6VHhZQT09>

Meeting ID: 973 7022 3131 Password: 003196

* Community Foundation of Greater New Haven