

Partnerships Adult Day Center

Board of Directors General Meeting

April 15, 2021

Opening

The meeting was called to order at 12:10 pm. on Zoom by Shirley Pripstein.

Present

Shirley Pripstein, Dan Skibitcky, George Alexander, Liz Leonardo, Jennifer Brosious, Diana Sarro, Janet Emanuel, Patricia Vener-Saavedra and Victoria Crocco attended; Pat Gilmore, Andre Welsh, Lucille Alouah, and Marvin Arotzky were absent.

Approval of Minutes

Minutes of the General Meeting on March 18, 2021 were approved as submitted.

Director's Report - Vicki

- Clients
 - One new client will attend Mondays & Fridays, one potential will be 5 day. That will bring our census to Mon=9 Tues=7, Wed=4, Thur=6/7, Fri=9. New clients are private pay and via website. One interview tomorrow.
 - The social services coordinator at Milford Senior Center found us online and gave a referral because no ADC in the area is open
- Quinnipiac U Internship may be possible for the fall semester and also provide volunteer time. Students are sociology and gerontology majors. They will work out particulars with their professors. Students are COVID tested weekly & will provide results.
- Maddie's son's daycare was closed for COVID exposure – leaving Partnerships short staffed – making the CNA coverage critical – Both are now tested negative.
 - We received about 60 resumes, few were qualified; only 5 got back to us & scheduled interviews; only 3 showed up and of those, only 2 were ok'd to start by shadowing Maddie during the critical part of the day.
 - One did not show on Monday, second also did not show on Tuesday
 - A QU student, Claire, in the Physician's Assistant program, who is a CAN & worked in a nursing home in New Hampshire will be covering. Loves it!
 - Still looking to have back 4 or 5 RNs or LPNs available for per diem. Seems that a schedule is expected by many rather than on-call per diem.
- Financial
 - PPP came in March 24 - \$32,189.00. Outstanding invoices to Insurance, Walmart, Marvin, CAADS dues were paid.
 - DSF payment received April 14 -- \$5000.00, Temple Beth Shalom gave \$200 as a ShopRite card; Womens' Club donated paper goods
 - Awaiting CBDG, Frontier, Rotary, private pay for the month
 - Currently in checking \$23,900
- Special thanks to Pat Gilmore for coming Thursday afternoons to do two hours of rec with clients, and several fill in times!!!
- Special thanks to Diana for all the work on AOA grants and attending to details!!

CAADS Report – Janet

- Vicki has been sending list of seminars available for anyone that would like to take advantage.
- CAADS guidelines follow CDC still
- Reminder to be ready for Peer Review. We will be scheduled among the first, as soon as August, because of our provisional past certification.
 - Whoever leads the review us for must be trained and available to do reviews for other centers.
 - Lucille and Janet are trained and while it would be best to have a nurse, particularly for the medical records, Janet volunteered if needed.
 - Audio and power point of Peer Review was sent to all in the past and is available.
 - **Janet** will provide 'scan to PDF' software for the documents so that they are available easily to CAADS and our Library for donors. A schedule will be created for document completion and finalized by July1.
- Shirley asked if we are up to date for in-service trainings – we are likely done
 - Vicki will clarify what the “year” of trainings and what the “nurse” requirement needs to be.
 - We need to have hiring protocols, review policies in place. This was a mark down last time. Shirley and Janet will meet at Partnerships and set the protocols in May.
 - We received a check for \$50 from Benevity Community Fund.

Communications Report - George

- Is this the time to require client vaccination statement on our website about what we offer. Viki says only one client has not been vaccinated, will check on whether she is tested. One client is awaiting a second shot.
- Discussed policy for vaccination. **Motion (Janet):** Partnership adopt a policy of vaccination for all new clients. **Second (George)**
 - More discussion needed – Motion withdrawn by Janet
 - CAADS leaves policies to each organization
 - State policy for nursing homes and individual ADC policies for clients and staff will be reviewed. The policy needs to reflect management

President's Report - Shirley

- Budget for 2021-2022 needs to be more scrupulously deliberately laid out

Adjournment

Meeting was adjourned at 1:25 p.m. by Janet Emanuel

Next Monthly Board Meeting will be at 12:00pm, Thursday, May 20, 2021, on Zoom.

Minutes submitted by: Janet Rettig Emanuel / Secretary