

# Partnerships Adult Day Center Board of Directors Monthly Meeting

September 17, 2020

## Opening

The meeting was called to order at 3:40 p.m. on Zoom by Shirley Pripstein.

## Present

Shirley Pripstein, Dan Skibitcky, George Alexander, Pat Gilmore, Patricia Vener-Saavedra, Liz Leonardo, Jennifer Brosious, Andre Welsh, Janet Emanuel, Marvin Arotzky and Victoria Crocco

## Approval of Minutes

The minutes of the Annual Meeting on August 20, 2020 were approved as edited.

## Executive Director Report - Vicki

- Our weekly census remains the same at 26 client days
- There were new inquiries from Google – one speaks no English, but Maddie is fluent in Spanish and can manage in conversational Italian. Nothing was finalized
- All staff were COVID-tested the last week in August; many sites are now available; Amity YNHH Walgreen's pop-up 9:00-3:30 every Friday; Chapel St provides rapid-results test
- Rotary grant check was publicized in the Courier & the Advisor. Photo is on our website.
- Ray from Grand Paint & floor measured for new flooring and will get back with cost.
- Logo masks have been ordered – **Thank you, Shirley** for the donation!
- Lawn signs will be 18x24 poster size; Sign will include Name, PADDC logo, phone, and website. Jennifer will send "separated elements" for the logo.
- **Lucille** set up a Flu Clinic 9:00a.m., Tuesday, 9/22, that will be handled by Walgreen's
- **George** - Amazon Smile has us registered as Partnerships Center for Adult Day Care. PayPal has a similar Giving Fund – Vicki will handle the setup.
- **CPR Training** – has not yet been scheduled.

## CAADS Report – Janet – see CAADS email

- It is not clear how many active ADCs there are in Connecticut; of the 45 registered, many have not yet reopened, and a number will be permanently closed.
- Peer Review - DSS had us submit a survey about past and current numbers & types of clients. Based on receipt of the survey, we will be granted an extension of one year from our renewal due date for certification. We can expect that to be late Spring 2021.
- Format for Peer Review is being decided and is likely to be part paper, part facetime.
- The Virtual National Convention will be Oct 3-29; **Thank you, Marvin** for the \$250 fee. **Janet** will "attend and provide materials to the rest of the board.

## Fund Raiser Report – Pat

- Party with a Purpose at The Kasbah Garden is Oct 4!
- Invitations are here & electronic version is available – Please, everyone on the board invite!! Even if people cannot or do not attend, encourage donations!
- The COVID limit for space at the restaurant is 100 – we will not likely have that many.
- Ask if businesses will donate for the Silent Auction – we will publicize the donors. Gift certificates, or items are great.

## Communication Group Report – George

- The website added slides about the Fundraiser and a connection to Library with details.
- **George** – donated a promotion to our local Patch with information about the party. It will reach up to 400,000+ total viewers over 9/15-9/25 and 5500 weekly in Hamden. **Thank you!**
  - Jennifer suggested changes that would give easier access to the information
  - Jennifer & George will work it out – the notice will begin with “You are invited to A Party with a Purpose”. . . .
- The 5050/ raffle was explained as the monies split between the winner and Partnerships.
- A volunteer client recruiter position set up as a job posting on our site.
- A financial aid suggestion for Hamden Phelps Grants application was added to the site.
- Amazon Smile has us registered as **Partnerships Center for Adult Day Care**.
  - Access at **Smile.Amazon.com** where you then choose a preferred charity.
  - For each purchase through this site, Amazon donates 0.5% of the purchase price to your charity. Let all your friends know!
- George explained that Amazon gives this benefit to save on advertising costs.
- PayPal Giving Fund is similar and will be set up by Vicki.

## Old Business –

- **Whitney Center – Davenport/Dunbar – Pat** is awaiting call back; **Shirley** has not yet contacted Whitney Center
- **Contact Lists & Press releases – Shirley & Patricia** wrote a press release and are working on the contact list. They will complete on it after the Jewish Holidays.
- **Printer – FAX line** – at issue is the need (or not) of the third phone line. It involves both the internal menu in the printer as well as the wiring to individual computers. A long and heated discussion ensued about different ways to work it out . . . .

- **Scan to PDF and email sending** may be an option for eliminating a line.
- **Shirley** - will call Brian to look at it; can only come on Sundays
- **Andre** – will speak with a colleague who has extensive IT experience for someone who can come in and evaluate our setup to suggest the best solution & potentially provide us *pro bono* service. **Thank you, Andre!!**
- **Agency on Aging – Diana** has not yet contacted about the several grants to consider.
- **Volunteer response** – We had a college student volunteer. It fell through the cracks.
  - The responder on our website goes to [private@partnershipsadc.org](mailto:private@partnershipsadc.org) .
  - **George & Vicki** receive those emails.
  - **Vicki** does not need or want *in situ* volunteers now.
  - The website will be set to send a notice that Partnerships received their inquiry, and someone will respond soon.
  - Going forward, the George or Vicki will notify Janet and
  - **Janet** will contact and interview volunteers for tasks and contacts that will be useful for us.

### **Adjournment**

Meeting was adjourned at 4:40p.m. by Shirley Pripstein. The next general meeting will be at 3:30p.m. on October 8, 2020, on Zoom.

Submitted September 21, 2020

Janet Rettig Emanuel  
Secretary/Board of Directors  
Partnerships Adult Day Center