

Minutes of the Board Meeting Partnerships Adult Day Center 20 February 2020

Called to order at 1:00 PM

Attendees: Shirley Pripstein, George Alexander, Jennifer Brosious, Liz Leonardo, Patricia Burke, Janet Emanuel, Dan Skibitcky. MaryBeth Kiely, Vicki Crocco, and Patricia C Vener-Saavedra

1. Previous minutes approved. (moved: Liz, seconded: Pat)

2. Old Business:

- Chamber of Commerce Leadership group - final report needed (Vicki handed out paper copies which we can individually look over). Contact with Gina about a last presentation or meeting proposed. (I recall last month Gina said that we would be invited to the group's "graduation" ceremony.)
- Diana has had contact with an anonymous person with interest of becoming a board member.
- Vicki has terminated the Nestlé water delivery.
- Fax issue in process of being resolved so we can terminate fax phone line and use the internal printer fax capability.
- Cable TV has been terminated. George brought in a "firestick" for use with an Amazon account. It is not working well. MB decided to use it with her account instead of Partnerships and that is working. There is a work order (request) in with the provider.
- Shirley redid the DBA certification so as to have us properly registered as a Medical Model non-profit adult day care / center.
- Huge discussion over "discounts" and half day fees. Agreed upon solution is: new account (line item) to be placed on the books for the Probus donation which is to be used for "grant / scholarships" for people who can't pay (or at least can't pay the full amount), which is part of the intent of the Probus funds. Motion passed - Reinstate \$60.00 per half day fee. Half day to be considered is four (4) hours long. Dan moved, Pat seconded.
- Grants:
 - \$1000 to \$5000 grant and other grants from Agency on Aging. George made a motion to have Diana look into feasibility of Agency grants. Pat seconded. Passed.
 - Alzheimer's Aid grant (to pay for an aid specifically to work with AD clients) due March 29 (actually the 30th but we should not lean on that).
 - Title III grants. What are these and why is Clelian getting them and we are not?
 - Rotary grant for rug (also window treatments). Deadline is March 3rd.

3. Director's report (see separate handout from MaryBeth:

- No new clients, though pending clients from last month are still pending. One of whom would be already a client if her Physician would fax the appropriate paperwork.
- Client daily average is about 7 (by my calculations based on lower numbers of "8 or 9 clients on Mondays, Tuesdays, Fridays; 8 clients on Thursdays and 4 or 5 clients on Wednesdays."
- MB applied for the CDBG grant to help cover costs of meals from Lindley and other food bills. This grant covers only Hamden residents.

4. Treasurer's Report:

- Income for this past month (January) \$22,538.80 Expenses \$17,961.56 resulting in a \$4577.24 above **zero** Checking balance end of January \$3378.40 and as of beginning of February (??) \$8255.43. Reserve account: \$8824.00
- an apparent misunderstanding in some other part of the paperwork)

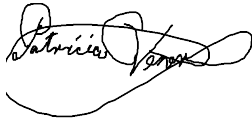
5. Peer Review:

- Several items warrant disputation. For example declining to accept as valid our regular monthly medical assessments that cover everything required (BP, weight, etc) because we don't go beyond the requirements. Another example, the reviewer charged that our paperwork was "cookie-cutter" replicas where they most certainly are not. Other problems are one the board needs to address (changes to personnel paperwork). Another problem is that the reviewer wants us to "move the stovetop." There is no place it can be other than where it is. We will be putting an automatic lock on the door and giving keys to all staff.
- We believe the reviewer was unreasonable and deficient in her behavior. MB reports she actually banged on the desk. This is unacceptable and unprofessional behavior. Shirley will be writing a letter.

7. Moved to adjourn, all approved. time ~ 3:00 PM

Next meeting is 19 March 2020 Partnerships

(Exec meeting 11 AM?

A handwritten signature in black ink, appearing to read "Patricia C Vener-Saavedra". The signature is stylized and includes a large, sweeping flourish at the end.

These minutes signed by Patricia C Vener-Saavedra, Secretary