

Minutes of the Board Meeting Partnerships Adult Day Center 16 January 2020

Called to order at 12:08 PM

Attendees: Shirley Pripstein, George Alexander, Jennifer Brosious, Liz Leonardo, Patricia Burke, Janet Emanuel, Dan Skibitcky. and Patricia C Vener-Saavedra

Guests: Andrea Joseph from Jewish Family Services and Gina Longo

1. Previous minutes approved.

2. Director's report included:

- No new clients but there is a potential for two new ones pending
- Staffing changes effective 1 Jan 2020:
 - Mondays to have one aid (Madelyn), Mary Beth, and recreation to alternate between Virginia and Hamden Health volunteer, Moyra
 - Tuesdays to have one aid (TBD), Mary Beth, Paul Davis (for recreation)
 - Wednesdays to have one aid (TBD), Mary Beth, no recreation person
 - Thursday to have one aid (TBD), Mary Beth, recreation to be Stephanie then Dawn Dota when Stephanie leaves (no cut in pay).
 - Fridays to have one aid (TBD), Mary Beth, Dawn Dota for recreation
- Greater New Haven Foundation Group met with Gina, Vicki, MB, and Janet to discuss new logo.
- Peer Review to be 23 January 2020

3. Treasurer's Report:

- Income for this past month (December) \$15,629.30 Expenses \$21,660.21 resulting in a **\$6031.21 below zero** Checking balance end of December \$5908.83 and as of 15 Jan. for \$1835.21. Reserve account: \$13,016.90
- December donations: \$2500 from Diana Sarro! Thank you so very much for your amazing generosity! \$1000 from Probus Club through George's efforts.

4. Chamber Leadership Group (via Gina Longo)

- Logo - is ours to use as we see fit.
- Tagline - "home away from home"
- Need to file corrected DBA (Partnerships Adult Day Center - the correction relates to an apparent misunderstanding in some other part of the paperwork)

5. New Business

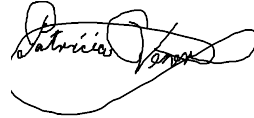
- Decided to cut out Spring water delivery
- decided to consider deleting Fax phone line
- decided to reinstate TV channel fee (\$32.00)
- Patricia to obtain list of all elderly and disabled housing for CT but especially Hamden/North Haven area. (Is located in an official gov't website)
- Trade Name Certificate needs to be filed in the same place as other licensing documents. (did this document need to be corrected?)

6> George's report:

Digital Marketing subcommittee to implement the following: apply to google and similar, state

agencies, Area Agency on Aging, and others as people think of them in order to get name change on file. These will insure ou name change propagates throughout internet and other official uses.

7. Moved to adjourn, all approved. time ~ 1:45 PM
Next meeting is 20 February 2020, Noon at Partnerships.
(Exec meeting 11 AM at Partnerships)

A handwritten signature in black ink, appearing to read "Patricia C Vener-Saavedra". The signature is written in a cursive style with a large, looping flourish at the end.

These minutes signed by Patricia C Vener-Saavedra, Secretary