

Minutes of the Board Meeting Partnerships Adult Day Center 19 December 2019

Called to order at 12:58 PM

Attendees: Shirley Pripstein, George Alexander, Jennifer Brosious, Liz Leonardo, Diana Sarro, Patricia Burke, Janet Emanuel, and Patricia C Vener-Saavedra

1. Previous minutes approved.

2. Because of time constraints and overrun of Executive Board Meeting, this meeting was very short. Director's report included:

- Client part time return after hospitalization (1,2 days /week)
- Request from Gina to do DBA "Partnerships Adult Day Center"
- Request from Gina on tag lines "Home away from home" and "Compassion meets dignity."
- Thank yous to go out to various client family donations, Frontier (\$1,500), and Women's Club Choir - performance and cookies.

3. Treasurer's Report:

- Income for this past month (November) \$13,697.50 Expenses \$16,522.33 resulting in a (\$2824.83) negative Checking balance end of November \$6,015.39 and to date for December \$5,908.83. Reserve account: \$16,998.13 (down from last month's 17-something).
- Income flow is negative.

4. Old Business

- George met with A) Hamden Health Care Social Worker who took brochures to share with clients who might need safe place to go after discharge from service.
- George also bought webinar video, "Maximizing Enrollment: Marketing Strategies for Today's Adult Day Service Centers" (is this something we all should view?)
- MaryBeth and Vicki to visit Parkington at Whitney Center and also speak with Laura Richling, Instructor and Administrator
- Considered potential of VA clients but VA does not pay on time (or at all close to it).

5. Peer Review:

- 23 January is new date.

6. New Business - Response to present Client to Staff ratio problem (i.e., the census drain)

- Wednesday needs a cut in staff so that only the following are on duty: 1 nurse, 1 aid, 1 rec person. One suggestion for a good mix for that would be to cut Emily and keep Maddie and Paul on Wednesdays. Ultimately, though, it is MaryBeth (and Vicki) who must make the ultimate decision.

7. Moved to adjourn, all approved. time ~ 2:30 PM

Next meeting is 16 December 2019, Noon at Partnerships.

(Exec meeting 11 AM at Partnerships)

These minutes signed by Patricia C Vener-Saavedra, Secretary