

Minutes of the Board Meeting Partnerships Adult Day Center 17 October 2019

Called to order at 12:08 PM

Attendees: Dan, Skibitcky, George Alexander, Jennifer Brosious, Liz Leonardo, Diana Sarro, Patricia Burke, Janet Emanuel, Mary Beth Kiely, and Patricia C Vener-Saavedra.

Guest: Vicki Crocco

1. Patricia moved, Janet seconded previous minutes approved.
2. Director's Report -
 - No new clients
 - Latest average client census has dropped to 9.5 people per day. this calculation is done end of every month.
 - Gina and Vicki are set to go to a grant meeting with the Greater New Haven Community foundation.
 - Emily has agreed to wait to after the 1st of 2020 to revisit possibility of a raise.
 - Pat and Liz attended the Hamden Health Fair on 19 October (Thanks!)
 - Adult Education had only one attendee (nice person but not a prospective client).
 - Paul has been successfully doing recreation on Tuesdays (10:15 - 3:00)
 - Upcoming Dine and Dash at Partnerships is scheduled for 7 November (for professionals only). We are being sponsored by "Artis of Branford." Contact person is Sharelle Thornton who is the senior director for consumer relations. She has interacted with Vicki and MB from September onward and is happy to sponsor us so that we can network for potentially more clients.
3. Treasurer's Report:
 - Income for this past month (September) \$20,895.09 Expenses \$19,625.07 resulting in a \$1270.02 Checking balance end of September \$ 2,757.22 and to date for October \$3,562.18. Reserve account: \$23,047.08 (unchanged from last month).
4. Old Business
 - Pat G will contact Gina Longo to discuss marketing strategies.
 - MB participates in an offsite Peer Review 14 November 2019. Our site Peer Review has still not yet been scheduled (see also below).
 - Directors' insurance (non-liability) would be \$866.00 but given we are a non-profit and none of us are generating income from this, our personal assets are protected by law.
5. Peer Review:
 - Extended time to mid or late November. Val apparently did not do her paperwork and we can't and won't invent it. Church materials must be gone before Peer Review! Two nine-volt batteries are needed for the exit alarms.
6. Other New Business:
 - Board training has been offered. Two options and both may be chosen. 1) In March Cost \$150.00. For three people and consultant. In depth. 2) Free and available to all of us. Sooner than March. Less depth but not inconsequential.
7. Moved to adjourn, all approved. time 1:07 PM

Next meeting is 21 November 2019, Noon at Partnerships.

These minutes signed by Patricia C Vener-Saavedra, Secretary