

Minutes of the Board Meeting Partnerships Adult Day Center 13 June 2019

Called to order at 12:05 PM

Attendees: Dan, Skibitcky, George Alexander, Jennifer Brosious, Liz Leonardo, Laine Harris, Janet Emanuel, and Patricia C Vener-Saavedra.

1. Welcomed new board member, Janet E. Motion made to accept Janet as our latest board member, (moved: Dan, Seconded: George), approved unanimously.

2. Old Business -

- Vickie called electricians for estimates; 1st is coming in on Monday 17th, 2nd on Tuesday 18th.
- Thank You was written by Diana and sent by MB to Cable TV Advisory Council for their grant to help defray cost of cable TV used at Partnerships. Check has been received.
- Great Give netted total of **\$3671.14** including a match amount of \$570.00, and a United Way amount of \$116.87
- Rosa DeLauro has not yet been contacted re: medicare coverage of Adult Day Centers.

3. Vickie's Report:

- Exciting 3 days of emergencies which MB handled calmly and professionally.
 - Client (Sandy) had a choking incident - 911 called and she went to hospital. All is well, thankfully.
 - Lynley food service sent meals with rodent droppings. MB reported them as is required and we need to consider another source (just a thought but are there state programs for non-profit lunches?).
 - Client (Carmelita) wheelchair almost went over but MB caught her before she could fall.
- New Staff: Madelaine - 40 hrs / wk
- Laine began management training with MB - she is willing to learn.
- Question about benefits for staff over 19 hours raised but not answered.
- 2nd aid per diem coming on board for 9 to 4 shift on Tuesdays and Thursdays.
- Vickie got her \$1,000 check to start her off in new position of Assistant Director.
- Steam cleaning or carpeting to be done on Saturday the 15th for \$125.00
- MB received Peer Review extension.
- MB planning to run first aid courses for staff (e.g., Heimlich, etc)
- New Client Updates:
 - Cynthia Redman - 2 dys / wk
 - Blanche Morgan - 2dys / wk
 - Lorraine Lombasto - 2 dys / wk
 - unnamed 97 year old possibility for Monday through Thursday
 - Jodi Tepp moved to Benchmark Memory Care
- PCVS volunteered to go to Area Agency on Aging meeting (if it doesn't interfere with

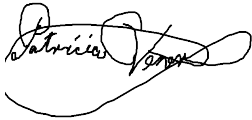
- prior engagement). motion: Jen seconded Dan.
- Hamden Adult Ed awareness talk to be scheduled for October 1st.
 - Proposed next meeting to be second Thursday of July (11th)
 - Shirley is going to look at the employee handbook with Pat's help.

4. Treasurer's Report:

- Income for this past month \$17,446.33 Expenses \$19,631.36 (approx) resulting in \$2185.36 deficit. Checking balance end of May: \$3658.89 June 13: \$3329.37

5. I moved to adjourn, Liz seconded, all approved. time 1:45 PM

Next meeting is scheduled for 25 July 2019

A handwritten signature in black ink, appearing to read "Patricia C Vener-Saavedra". The signature is written in a cursive style with a large, sweeping flourish at the end.

These minutes signed by Patricia C Vener-Saavedra, Secretary