

## Minutes of the Board Meeting Partnerships Adult Day Center 11 April 2019

Called to order at 12:18 PM

Attendees: George Alexander, Shirley Pripstein, Pat Gilmore, Daniel Skibitcky, Jennifer Brosious, Liz Leonardo, Mary Beth Kiely, and Patricia C Vener-Saavedra.

1. Previous meeting minutes (14 March 2019), (moved: Liz, Seconded: Jen)

2. Director's Report:

- Elderly Protective Services requested paperwork for a potential client (Mr Kent Chu) whom they are sending against the will of his wife. This is a potential client only, at the moment.
- Possible new client through CHCPE for 2x a week.
- We are still in need of a CNA before May to replace Francine, and another by August to fill in for Lameesha. (Note: 1 CNA per 6 clients requirement)
- Consider looking at marketing to Traumatic Brain Injury population.
- Via George: On June 23rd, Temple Beth Sholom will hold an Honorees Brunch and Silent Auction and among the services, Partnerships ADC donated 3 weeks of free Partnerships services (\$375.00 per week). In return, Partnerships will receive free publicity associated with the auction, a free ad on the website calendar [www.tbshamden.com](http://www.tbshamden.com) until December 31, 2019, and a free ad in the September 2019 Bulletin. (Temple Beth Sholom is a prime client target with approximately 160 members, 68 years or older.)
- Thanks to Pat for cleaning out the 'fridge!
- On hold for Vickie: Bookkeeping questions regarding critical deficit.
- Discussed laying off one of the two recreation persons (Virginia). This would save about 500 dollars as her hours are Monday and Wednesday, five hours each of those days. Shirley moved and Dan seconded.
- Pat offered to pick up leftover donuts from Whitney Donuts every other Monday.

3. Moot Peer Review: Make a list for Vickie regarding missing pieces and data and ask about missing checklist that used to be in there.

4. Fundraising:

- Great Give requires Tax ID and other things bank needed for online donations which we did not have at the time of filing an application. We are instead going to focus on marketing for new clients.
- Wealthy friends of Shirley offered to host a wine and cheese event for us. Diana will help with invitations. Possible June 1st date. Possible formation of "FRiends of Partnerships Philanthropic Council."
- Diana has submitted funding application to Jackie Downing of the New Haven County Foundation.

5. Treasurer's Report: Income for this past month \$22,439.74 Expense \$24,081.96 resulting in approximately \$1,642.22 deficit.

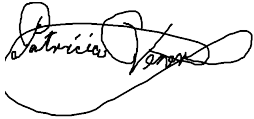
Other Old Business

- \$300.00 spent on an HP color laser printer to be physically located near Vickie's desk.
- Shirley will redo Brochure and add map graphic.
- Shirley will contact Rosa DeLauro.

6. New Business:

- On Monday April 15, Mary Beth will be taking food prep course, a five hour class for certification.
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4. Adjourned Jen, Seconded Pat, adjourned 1:50 PM - Next meeting Thursday May 16 at noon (second Thursday of May). Note that this is the third Thursday this month.

A handwritten signature in black ink, appearing to read "Patricia C Vener-Saavedra". The signature is written in a cursive style with a large, looping initial "P".

These minutes signed by Patricia C Vener-Saavedra, Secretary