

Minutes of the board for Emergency Meeting Partnerships Adult Day Center 14  
February 2019

Called to order at 12:18 PM

Attendees: George Alexander, Shirley Pripstein, Pat Gilmore, Daniel Skibitcky, Jennifer Brosious, and Patricia C Vener-Saavedra. Liz Leonardo, Guest, Diana Sarro,(Fundraising consultant).

1. Previous meeting minutes (24 January 2019) were approved.
2. Old business:
  - Fundraising Letter - on hold.
  - Dishwasher repairs were made but machine is still not working. Waiting for relay switch. Health Inspector will be recalled when machine is working.
  - MB's computer is still a bit flaky - monitor screen "jiggles." Printer still has issues
  - New printers will be obtained (by George and Dan).
  - Grant applications: CBDG is to be hand delivered by Friday (22 Feb) afternoon and the Frontier application will have gone out the day of the meeting (14 Feb). rotary application is due 28 February.
3. New Business:
  - Two committees were formed:
    - Development Committee: Shirley, Pat G., Jennifer, Diana (see attendance above), and me (Patricia). First meeting scheduled for Monday 18 Feb.
    - Peer Review Committee: Dan and Jennifer
  - Director's Report: Due to adverse weather one recent day, though we were open only four of the scheduled clients made it in. This resulted in operational loss.
    - Lost one full time client.
    - Adler Center gave us a referral.
    - We have had two client possibility calls.
    - MB (director) needs to complete Food Service course. Hamden Adult Ed may be offering this course on 4 May from 8:00 AM to 5:00 PM.
  - Treasurer's Report: Income for this past month \$16,593. Expense \$18,375, resulting in approximately \$2,500 deficit.
  - Presentation by Diana. resulted in the formation of the two committees listed above, a meeting scheduled for the following Monday for the Development Committee, Liz offering to research P/T fundraising contact at Southern University.
4. Adjourned 1:40 PM

These minutes signed by Patricia C Vener-Saavedra, Secretary