

PARTNERSHIPS CENTER FOR ADULT DAY CARE, INC.  
BOARD OF DIRECTORS MEETING  
THURSDAY, JULY 19, 2018

**PRESENT:** Shirley Pripstein, Dan Skibitcky, George Alexander, Jennifer Brosious, Patricia Gilmore, Elizabeth Leonardo, Laine Harris (not a formal member at this time), Jeanne Folsom. Also present: Valerie DellaRocco-Civitello.

**APPROVAL OF MINUTES:** The minutes of the July 12, 2018, meeting were unanimously approved on-line.

**TREASURER'S REPORT:**

The expenses for the month of June, 2018, totaled \$17,518.13. The income totaled \$18,653.19. Client billing was \$18,653.19, and other income was zero. The month ended with a positive balance of \$1,135.06. The Oppenheimer balance is \$7,192.10. The checkbook balance on July 1, 2018, was \$3,130.90. The current checkbook balance is \$5,200.00.

A motion was made, seconded and unanimously approved to accept the Treasurer's Report (Liz/Jeanne)

A motion was made, seconded and unanimously approved to withdraw \$30.00 from the marketing account to pay for advertising (George/Liz)

A motion was made, seconded and unanimously approved to transfer \$356.00 from the Building Repairs account to the Insurance account (Liz/Jeanne)

A motion was made, seconded and unanimously approved to transfer \$25.00 from the Miscellaneous account to the Interior Cleaning account (Liz/Jeanne)

**DIRECTOR'S REPORT:**

Unfortunately, Val had just received unexpected bad news concerning staff. Two of her CNAs and her Program Director have all resigned. In addition, the postings for the RN/Director position resulted in 8 resumes, none of which were viable. This is certainly a blow, but the consensus is that it is not insurmountable. Val still has some hope that the candidate she originally liked who can't start until September will be an option once she gets her license renewed. Sadly, Val also stated that her own last day would be Friday, August 3<sup>rd</sup>. She hoped to be able to continue through August, but she has her own personal/family issues to contend with and, understandably, the emotional stress of this whole situation has taken its toll.

**OLD BUSINESS:**

In the meantime, Jennifer will make additional fliers for the CNA positions and will call a friend that she thinks might be interested in the Program Director position. We'll continue to pursue other funding avenues as our Go Fund Me page hasn't generated any monies. George asked that we each write a review of Partnerships on Google Maps, YELP, Face Book, etc., and he'll contact Hamden Patch.

There was a discussion as to whether the time was right to inform the families/caregivers/staff of the latest obstacles. We don't want to jump the gun and get everyone in a panic, but we also don't feel it's

fair to lead anyone on. We'll discuss this further at next week's meeting after we've had a chance to assess where we stand at that point.

On a related note, there was another discussion as to whether it would be feasible to temporarily close the center for the month of August so we could regroup. It was thought that this might result in clients going elsewhere and not returning even if we reopened in September, so the group decided against it.

**ADJOURNMENT:** A motion was made by Shirley to adjourn, seconded and unanimously approved.

Respectfully Submitted:

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Jeanne M. Folsom