

Partnerships Center for Adult Day Care, Inc.
Board of Directors Meeting
May 23, 2018

Present: Carole Ireland, Jeanne Folsom, Patricia Gilmore, Melody Martin-Fredericksen, Elizabeth Leonardo, and Dan Skibitcky. Also present: Valerie Civitello.

Absent: Edward Fredericksen

President Ireland called meeting to order at 12:05 PM.

A motion was made, seconded and unanimously approved to accept the minutes of the April 27, 2018 meeting, as submitted (Gilmore/Leonardo).

Treasurer's Report

Pat reported that the expenses for the month of April, 2018 totaled \$16,800.06. The income totaled \$22,565.47 (client billing was \$17,565.47 and other income was \$5,000.00). The month ended with a positive balance of \$5,765.41. The Oppenheimer balance is \$10,562.64. The checkbook balance on April 1, 2018 was \$3,494.56. The current checkbook balance is \$1,688.71.

A motion was made, seconded and unanimously approved to accept the Treasurer's Report. (Leonardo/Folsom).

Director's Report

The Director's Report was distributed. Valerie highlighted the following items:

- The client census is 22; 12 are full day and 10 are half day clients.
- The advertisement for Valerie's job has been revised to delete the word Director and change it to Registered Nurse. Two people have applied for the position since the revision; one person was not eligible

and Valerie is waiting to hear back from the second. The daily hours for the position were also reduced to 9:30 AM – 3:00 PM or 5.5 hours per day.

- Valerie told the board about her conversation with Max Raphael, a for-profit director of 3 adult day care centers in CT. He suggested several staffing changes that would help Partnerships financially.
- Valerie informed the board that the Town of Hamden, through its Office of Housing and Community Development, has awarded Partnerships a \$16,000.00 grant for the next funding cycle. This is the largest single award that Partnerships has ever received, and \$4,000.00 more than requested. Adam Sendroff, Community Development Manager, advised that his advisory committee felt strongly that Partnerships should be supported, as much as possible, at this time.
- Valerie has made numerous contacts with individuals and agency heads hoping to find a new director for Partnerships.

A motion was made, seconded and unanimously approved to accept the Director's Report (Folsom/Leonardo).

Old Business

New Business

A motion was made, seconded and unanimously approved to withdraw \$2,500.00 from the Oppenheimer Funds, if needed for payroll (Gilmore, Leonardo).

The next meeting will be a special meeting of the board on June 7, 2018 at 12:00 PM.

The meeting adjourned at 1:20 PM.

Submitted by: _____

Melody Martin-Fredericksen, Secretary