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Partnerships Center for Adult Day Care, Inc.
Board of Directors Meeting
March 19, 2018

Present: Carole Ireland, Jeanne Folsom, Patricia Gilmore
Melody Martin-Fredericksen, Edward Fredericksen.
Also present: Valerie Civitello.

Absent: Elizabeth Leonardo, Dan Skibitcky

President Ireland called meeting to order at 12:02 PM.

A motion was made, seconded and unanimously approved to accept the minutes of the February 20, 2018 meeting, as submitted (Fredericksen/Gilmore).

Treasurer's Report

Pat reported that the expenses for the month of February, 2018 totaled \$18,727.98. The income totaled \$20,358.18. Client billing was \$15,358.18 and other income was \$5,000.00. The month ended with a positive balance of \$1,630.20. The Oppenheimer balance is \$10,555.74. The checkbook balance on March 1, 2018 was \$4,928.63. The current checkbook balance is \$5,080.87.

A motion was made, seconded and unanimously approved to accept the Treasurer's Report, as corrected (Fredericksen/Folsom).

Director's Report

The Director's Report was distributed.

Valerie highlighted the following items:

- A meeting with family members was held at the center on March 14, 2018. The following potential funding sources were suggested for a donation: Comcast, Pillsbury Foundation, Medtronic, Wells Fargo, and Walmart. Val will edit a letter that George Alexander composed to Comcast and other corporations.

- The health inspector came for the health inspection. The center lost points due to a drip under the kitchen sink and the hot water was about 90 degrees (it needs to be 110). The total score was 97%.

A motion was made, seconded and unanimously approved to accept the Director's Report (Fredericksen/Folsom).

Old Business

Carole and Valerie will create a classified ad for Val's position. The announcement will start with 'RN/Director needed for a small non-profit adult daycare center'. A starting salary needs to be selected.

New Business

A motion was made, seconded and unanimously approved to discontinue the half day program for any new clients. The current half day clients are grandfathered in. Any new half day clients will be admitted at Val's discretion. (Fredericksen/Martin).

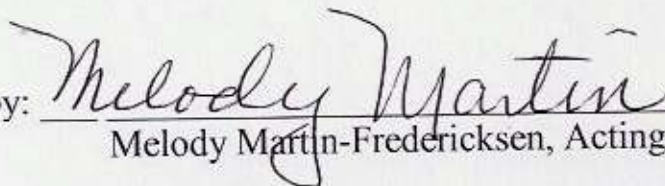
The names of potential new board members, from client family members, were discussed.

The center cannot commit to a new year long copy rental agreement; Vicki will inquire about month to month costs and any fees incurred if there is a need to brake the lease.

The next Board of Directors meeting will be held on April 12, 2018 at 12:00 PM.

The meeting adjourned at 12:51 PM.

Submitted by:



Melody Martin-Fredericksen, Acting Secretary