

**Partnerships Center for Adult Day Care, Inc.**  
**Board of Directors Meeting**  
**February 20, 2018**

**Present:** Carole Ireland, Dan Skibitcky, Melody Martin-Fredericksen, Edward Fredericksen, Jeanne Folsom, Patricia Gilmore .  
Also present: Valerie Civitello.

**Absent:** Elizabeth Leonardo

President Ireland called meeting to order at 12:02 PM.

**A motion was made, seconded and unanimously approved** to accept the minutes of the Jan. 18, 2017 meeting, as submitted (Frederickson/Martin).

### **Treasurer's Report**

Pat reported that the expenses for the month of January, 2018 totaled \$21,700.18. The income totaled \$19,463.56. Client billing was \$17,845.96 and other income was \$ 1217.60. The month ended with a negative balance of \$2636.62. The Oppenheimer balance is \$10,842.80. The checkbook balance on Jan. 1 was \$2385.91. The current checkbook balance is \$6,095.23.

**A motion was made, seconded and unanimously approved** to accept the Treasurer's Report (Martin/Fredericksen).

### **Director's Report**

The Director's Report was distributed (a copy for the record).

Valerie highlighted the following items:

- The client census is 25; 12 are full day; 13 are half day clients.
- With the board's permission, the center has opted out of the USDA contract.
- The center's staff has been notified of the center's dire financial situation.